



Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors Thursday, June 12, 2025 beginning at 8:30 am in person at the Todd County Historic Courthouse, Commissioner's Board room located at 215 1st Ave S, Long Prairie, MN 56347.

Agenda Item #

Presenter

1. Routine Business

- | | |
|--|-------------|
| 1.1. Call to Order | Chairperson |
| 1.2. Pledge of Allegiance | Chairperson |
| 1.3. Call for Introductions | Chairperson |
| 1.4. Act on Approving the Agenda | Chairperson |
| 1.5. Act on Approving Minutes from May 8, 2025 Board Meeting | Secretary |
| 1.6. Act on Approving Program Summary Report—May 2025 | Treasurer |
| 1.7. Call for Conflict of Interest | Chairperson |
| 1.8. Celebrations | Pratt |

2. Reports

- | | | |
|---|-------------|--------|
| 2.1. Commissioners' Report | Byers/Denny | 5 min |
| 2.2. Director | Ossefoort | 5 min |
| 2.3. SWCD Manager Report | Anton | 5 min |
| 2.4. Manager Report on Staff Accomplishments | Anton | 5 min |
| 2.5. NRCS Report | Thoma | 5 min |
| 2.6. 1W1P – Sauk | Williamson | 2 min |
| 2.7. 1W1P – Red Eye | Wendel | 2 min |
| 2.8. 1W1P – Long Prairie | Katterhagen | 2 min |
| 2.9. 1W1P – Crow Wing | Wendel | 2 min |
| 2.10. 1W1P – Mississippi-Brainerd | Bebus | 2 min |
| 2.11. BWSR Report / <u>Powers of a District Board</u> mini-training session | Mayers | 10 min |

3. Decisions needed for encumbering cost share funds

- | | | |
|--|-------------|-------|
| 3.1. David and Julie Rach –C23-3483 Long Prairie WBIF – Well Sealing --\$618.75 | S.Katter | 2 min |
| 3.2. Daven Hanson- C25-0310 Crow Wing WBIF- Forest Stewardship Plan- \$868.50. | Anton | 1 min |
| 3.3. Neil Zimmer- C23-3483 Long Prairie WBIF- Engineering Plan - \$6500 | Anton/Pratt | 3 min |
| 3.4. Rick Baum – C24-0198- Miss-Brainerd WBIF-Nutrient Management MMP- \$2812.50 | Anton | 2 min |
| 3.5. Tentative: Zander shoreline project on Big Swan Lake- info to be provided at meeting | | |

4. Decisions needed for cost-share contract amendments- *none at this time*

5. Decision needed for payment of cost share funds

- | | | |
|---|--------------|-------|
| 5.1. Mike Wagner – C23-3483 Long Prairie WBIF –Well Sealing (4) --\$2,362.50 | S.Katter | 2 min |
| 5.2. Nick & Jennifer Anderson – FY24 State Conservation- Tree Establishment- \$1,143.36 =
75% cost-share payment requested. Total cost of project came to \$1524.48. | Christiansen | 2 min |
| 5.3. Cebulla-FY25 Soil Health- Residue and Tillage MGMT- not till- \$2195.92 =
67% cost-share payment requested. Total cost of project was \$\$3277.50 | Scheve | 2 min |

Staff can be dismissed at this time

6. Decisions needed for operations

- 6.1. Sign Crow Wing River Watershed Fiscal Agent Agreement Anton 2 min
- 6.2. Update on WCA policy approved by Todd County Commissioners. (SWCD Approval TBD)

7. Discussion items

- 7.1 Area 2 Meeting- Prairie Woods Environmental Learning Center
(12718 10th St NE, Spicer, MN 56288-9425)- Review agenda; Who is going? Ride- Share:
Meet at approximately 7 pm in Long Prairie. It's ~1.5 hr. drive. **Registration due by June 20**
- 7.2 Prevailing Wage Law Exemption for SWCD Resolution put forth by Becker SWCD
- 7.3 The depth of wells located in the Central Sand testing area- Excel Spreadsheet will be shared at meeting

8. Informational- to be found inside your folders

- 8.1. Project Status Report
- 8.2. 2nd Friday of the month – Radio Show
- 8.3. June 18, 2025 – Local Work Group and Conservation Tour
- 8.4. September 10 & 11, 2025 – SWCD Governance 101 – Holiday Inn, St. Cloud, MN
- 8.5. September 18, 2025 – Todd County Enviro Fest
- 8.6. 2025 Feedlot meeting expense
- 8.7. Save the Date: July 8, Lake Osakis Alternatives Analysis Workshop-
Osakis VFW Post #7902, 701 East 8th Avenue, Osakis, MN 56360 *Tom and/or Larry*
- 8.8 Birchdale TWP- Almond Drive Outlet Stabilization Projects on Big Sauk- potential
pre-approval by Manager/ Chair Dependent Upon Road Project Stage- more info to be
provided at meeting
- 8.9 NACD Update

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, July 10, 2025 at 8:30 a.m. at Todd County Historic Courthouse located at 215 1st Ave S, Long Prairie, MN 56347.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the May 8, 2025 Regular Board Meeting

Chairperson Wendel called the Thursday, May 8, 2025 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse in the Commissioner's Board room located at 215 1st Ave S, STE 104, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Wayne Wendel, Dale Katterhagen, Barb James, Tom Williamson and Larry Bebus.

Others present in person were: Adam Ossefoort, Division Director, Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Darrin Mayers, BWSR, Don Bajumpaa, BWSR and Jackie Bauer, Todd County Coordinator.

Absent: Tim Denny, County Commissioner and Bob Byers, County Commissioner.

Wendel asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Williamson to accept the revised agenda for the regular May 8, 2025 meeting.

3.4 Add on: Pampy – Encumbering request for a critical area planting project

3.5 Add on: Peter Ploof – Encumbering request forest stewardship plan

3.6 Add on: Denise Middendorf – Encumbering request for a well sealing project

6.10 Add on: Approve the FY25 Crow Wing Watershed WBIF Agreement for Services

7.3 Add on: Discussion on amendment draft resolution between the County and the SWCD allocating the WCA program to Todd SWCD

8.9 Add on: NACD update

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve the minutes as distributed from the April 10, 2025 regular board meeting. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel asked the board to review April 2025 Treasurer's Report. Katterhagen made a motion, seconded by James to accept April's 2025 Treasurer's Report with receipts totaling \$8,903.03 and disbursements totaling \$21,627.15 Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel called for conflict of interest. No conflict of interest was reported.

Bauer joined the meeting at 8:50 a.m.



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Special Guest Don Bajumpaa from BWSR: Bajumpaa completed Organization Assessment for Todd Soil and Water Conservation District and for Todd County Planning and Zoning. Bajumpaa provided an overview of the draft report. The board was mailed a copy of the draft report after the meeting. See the report for more details.

Bajumpaa informed the board that BWSR has grants available if the SWCD would like to do a workload analysis.

Reports:

Commissioner's Report: On behalf of the Commissioner's Bauer reminded the board the Todd County Comp Plan is being updated and encouraged the board to completed the survey if they haven't already.

Director Report: Ossefoort reported Todd County hosted three kick off meetings for the Todd County Comp plan, looking at incorporating the Watershed plans into the County Comp plan and will be starting budgeting process for 2026. Ossefoort informed the SWCD board Commissioner Denny wanted the board to know the Commissioners' are continuing to watch for budget updates from the State.

SWCD Manager Report: No report.

Staff Updates: No updates.

Christiansen Celebration: Christiansen shared with the board that his family welcomed their first baby.

Bauer left the meeting at 9:45 a.m.

NRCS Report: No report.

1W1P- Sauk River Report: There will be a policy meeting on May 15, 2025.

1W1P Red Eye Report: No report.

1W1P Long Prairie Report: Katterhagen reported he attended the policy and technical advisory committee meeting on April 17, 2025. Katterhagen found it interesting that 48% of the Watershed is located in the Todd County.

1W1P Crow Wing Report: No report.

1W1P Mississippi Brainerd Report: James reported Todd SWCD will be attending a kick off meeting with partners for the Swan Lake Phosphorus grant.

BWSR Report: Mayers reported the NRCS RCPP Soil Health funding is still pending approval. Competitive grant applications may go to every other year in the future. Mayers reminded the board to check if they have any grants expiring.

Decisions needed for encumbering cost share funds:



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James made a motion, seconded by Williamson to approve encumbering C24-0198 Mississippi Brainerd WBIF cost share funds for Tom Ploof, C#20250508-3.1, in the amount of \$712.50 for a forest stewardship plan.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve encumbering C23-3483 Long Prairie WBIF in the amount of \$47,768.90 and C25-0196 Long Prairie WBIF in the amount of \$18,968.28 cost share funds for Jason Lamusga, C#20250508-3.2, for a cost share total of \$66,737.18 for a feedlot fix project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve encumbering C23-3483 Long Prairie WBIF cost share funds for Mark and Lou Thielen, C#20250508-3.3, in the amount of \$13,837.31 for a pit closure project.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve encumbering C24-0198 Mississippi Brainerd WBIF cost share funds for Edna Pampy, C#20250508-3.4, in the amount of \$4,884 for critical area planting and tree/shrub establishment project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve encumbering C24-0198 Mississippi Brainerd WBIF cost share funds for Peter Ploof, C#20250508-3.5 in the amount of \$637.50 for a forest stewardship plan.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Bebus to approve encumbering P24-0299 2024 Conservation Contracts cost share funds for Denise Middendorf, C#20250508-3.6 in the amount of \$731.25 for a well sealing project.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Decisions needed for cost share contract amendments:

Anton asked Scheve to provide the board with an update on the Brandon and Amber Toenyan cost share contract.

Scheve reported Toenyan's requested to cancel their cost share contract for a field windbreak project. Scheve received a text message from Brandon Toenyan requesting his cost share contract to be cancelled.

James made a motion, seconded by Bebus to approve request from Brandon and Amber Toenyan, C#20250510-3.2 to cancel their cost share contract in the amount of \$976.98 for a field windbreak project. Affirmative:

Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Decision needed for payment of cost share funds:

Williamson made a motion, seconded by Katterhagen to approve payment of C24-0198 Mississippi Brainerd WBIF cost share funds to James Parent, C#20250410-3.5 in the amount of \$675 for a forest stewardship plan.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.



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Votruba, Christiansen and Scheve left the meeting at 10:10 a.m.

Decisions needed for operations:

Katterhagen made a motion, seconded by James to accept the 2025 feedlot meeting donations in the amount of \$4,068.66. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve the 2024 Todd County Soil and Conservation District financial audit as presented at the April 10, 2025 board meeting. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve Resolution to Update the Policy on Sealing Irrigation Wells, resolution #20250508-6.3, and to nullify resolution #20120117.

Discussion: The scorecard has been updated and will be completed for any irrigation well sealing requests that may come in. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve revisions to the Todd Soil and Water Board of Supervisors Cost Share policy for Cover Crop practices, policy #20250508-6.4 and to nullify policy #20220512-01.

Discussion: Verbiage updated to reflect in-kind policy utilizing the Nebraska's Custom Rate Survey. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve revisions to the Resolution Establishing Practice Cost Share Rates for All Fund Sources, resolution #20250508-6.5 and to nullify resolution #20220908-01.

Discussion: To include notes about Irrigation Resolution scorecard.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve revisions made to the Resolution Authorizing Named Staff to Conduct Spot Checks on Cost Shared Practices, resolution #20250508-6.6, and to nullify resolution #20221110-3.2.

Discussion: Staff names were updated.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve revisions made to the Resolution for Non-Compliance of Cost Share Contracts, resolution #20250508-6.7, and to nullify resolution #20230511-3.9.

Discussion: Changed 150% to 100% as recommended by County Attorney's office.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve to nullify A Resolution Establishing Policy to Identify Practices Standards to be used for Design, Construction and Operation and Maintenance, Resolution number #20150108-03. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve to nullify A Resolution to Support for reclassifying Todd County SWCD Division Planning and Zoning Unit Coordinator position to a Resource Conservationist, resolution #20120508. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.



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Williamson made a motion, seconded by James to approve FY25 Crow Wing Watershed WBIF Agreement for Services. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Discussion Items:

Anton asked the board if there is a need or desire to review the Todd SWCD and Todd County Service agreement in 2025. No comment or action was taken by board.

Anton asked the board if there is any desire change to the board packet or to the meeting procedures for 2025. Board consensus the board packets are good, and that it is okay for staff to be dismiss from the meetings.

Discussion on the amended draft resolution between the County and SWCD allocating the WCA program to the Todd SWCD. This resolution will be brought to a future meeting and the County will continue the enforcement.

Informational:

The project status report will be provided at June's meeting.

Soil and Water participates in open-mic the 2nd Friday of each month.

The local work group and conservation tour will be Wednesday, June 18, 2025.

SWCD Governance 101 training will be held September 10 & 11, 2025 at the Holiday Inn, St. Cloud, MN.

Enviro Fest will be held on Thursday, September 18, 2025.

The depths of well located in the Central Sand Testing area will be shared at June's meeting.

Lake Osakis Alternative Analysis Workshop will be held on July 6, 2025.

LCCMR What a Match! Forestry Grant has been extended to May 1, 2028.

The board received the NACD update from LeAnn Buck update includes the President's FY 2026 budget proposal and information pertaining to USDA and EPA.

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, June 12, 2025 at 8:30 a.m. at Historic Courthouse at 215 1st Ave S, Long Prairie, MN 56347.

Chairperson Wendel adjourned the meeting at 10:41 a.m.



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Sarah Katterhagen, Minute Prepare

Date

Deja Anton, SWCD District Manager

Date

Barb James, Secretary

Date

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 5/1/2025	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 5/31/2025
District Savings Account	\$ 278,767.35				\$ 278,767.35
Change Fund	\$ 20.00				\$ 20.00
General/Misc. Revenue/MCIT	\$ 2,792.76				\$ 2,792.76
Tree Program	\$ 40,666.19	\$ 3,801.53	\$ 22,490.05		\$ 21,977.67
Todd County Allocation	\$ -				\$ -
District Operations	\$ (23,632.37)	\$ 20,958.57	\$ 1,176.40		\$ (3,850.20)
MPCA Feedlot Program/County Program - FY24	\$ 43,815.81		\$ 43,815.81		\$ -
MPCA Feedlot Program/County Program - FY25	\$ 131,458.72		\$ 2,368.83		\$ 129,089.89
County Appropriation for Feedlot Program	\$ -				\$ -
Feedlot Performance funds	\$ 4,499.56		\$ 284.40		\$ 4,215.16
NRBG Water Plan Funds/County Program - FY25	\$ 20,035.00		\$ 2,184.00		\$ 17,851.00
Water Plan Levy	\$ 2,344.79				\$ 2,344.79
NRBG Wetland Program Funds/County Program - FY25	\$ 29,544.00		\$ 21,118.28		\$ 8,425.72
County Appropriation for Wetland Program	\$ -				\$ -
Todd County AIS Program/County Program	\$ 71,244.43		\$ 7,180.81		\$ 64,063.62
Todd County Riparian AID Education	\$ 12,836.36		\$ 3,182.47		\$ 9,653.89
Todd County Riparian AID Cost Share Program - 2024	\$ 45,143.22				\$ 45,143.22
Todd County Riparian AID Cost Share Program - 2025	\$ 66,078.00				\$ 66,078.00
MN State Grant	\$ (2,635.79)	\$ 2,500.00	\$ 156.69		\$ (292.48)
Ob Well Program	\$ (3,900.00)				\$ (3,900.00)
FY2025 Conservation Delivery	\$ 20,054.00		\$ 20,054.00		\$ -
C24-0174 Soil Health Practitioner Grant / Staffing	\$ 183,581.99		\$ 26,886.49		\$ 156,695.50
2024 MN Grant SWCD AID	\$ 49,974.94		\$ 43,250.35		\$ 6,724.59
2025 MN Grant SWCD AID	\$ 172,120.15				\$ 172,120.15
FY2024 Buffer Implementation	\$ 929.33		\$ 929.33		\$ -
FY2025 Buffer Implementation	\$ 20,000.00		\$ 4,881.05		\$ 15,118.95
FY2024 Conservation Contracts	\$ 10,393.77				\$ 10,393.77
FY2025 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
P25-0558 MN Soil Health Delivery Grant C/S	\$ 14,108.50				\$ 14,108.50
P25-0558 MN Soil Health Delivery Grant Project Development			\$ 419.82		\$ (419.82)
P25-0558 MN Soil Health Delivery Grant Technical Assistance	\$ -				\$ -
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 63,139.85		\$ 3,076.82		\$ 60,063.03
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 67,303.90		\$ 921.28		\$ 66,382.62
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 22,434.17		\$ 366.54		\$ 22,067.63
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ (58,496.54)				\$ (58,496.54)
P25-0471 2025 - Long Prairie Watershed CRP Incentive Grant	\$ 49,969.32		\$ 32.52		\$ 49,936.80
C25-0196 Long Prairie Collaborative WBIF 2025 Admin	\$ 84,018.40		\$ 347.78		\$ 83,670.62
C25-0196 Long Prairie Collaborative WBIF 2025 PD	\$ 149,074.31		\$ 671.86		\$ 148,402.45
C25-0196 Long Prairie Collaborative WBIF 2025 TA	\$ 122,091.83		\$ 496.15		\$ 121,595.68
C25-0196 Long Prairie Collaborative WBIF 2025 CS	\$ 118,634.75				\$ 118,634.75
C25-0169 Big Swan Phosphorus Grant Tier 1	\$ 312,500.00		\$ 320.91		\$ 312,179.09
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ (919.58)	\$ 919.58	\$ 1,885.40		\$ (1,885.40)
C25-0118 Red Eye One Watershed, One Plan Reimbursement - Grant #3	\$ -		\$ 76.33		\$ (76.33)
Sauk River One Watershed, One Plan Technical Reimbursement Grant #1	\$ -				\$ -
Sauk River One Watershed, One Plan CS Reimbursement Grant #1	\$ -				\$ -
C24-0088 Sauk River One Watershed, One Plan - Reimbursement Grant #2	\$ -				\$ -
C24-0198 Mississippi River One Watershed - Implementation	\$ (9,992.29)	\$ 2,412.92	\$ 2,412.92		\$ (9,992.29)
FY2023 Red Eye Watershed LCCMR Grant	\$ (244.45)	\$ 244.45			\$ -
FY2023 Long Prairie Watershed LCCMR Grant	\$ (31,961.62)		\$ 3,116.26		\$ (35,077.88)
MN Ag Water Program/Partnership- Reimbursement	\$ -		\$ 915.96		\$ (915.96)
WCTSA Nutrient Management/Partnership Reimbursement	\$ 751.88		\$ 751.88		\$ -
TOTAL	\$ 2,097,928.64	\$ 30,837.05	\$ 215,771.39	\$ -	\$ 1,912,994.30

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Tom Williamson, District Treasurer

Date

**** Todd County ****



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND Print Service Dates: No
 2 - Page Break by DEPT

Sort: 1st: 2nd 3rd 4th 5th 6th F - G/L Object Within Fund Number
 G D T N M W G - G/L Account Number
 P - G/L Object Within Dept Number
 D - Transaction Date
 M - G/L Month & Year
 N - Vendor/Payer Name
 T - Type Of Transaction
 W - Receipt/Warrant Number

Range Subtotals: 1 1 - No Subtotals
 2 - Detail and Subtotals by OBJECT Range
 3 - Subtotals only by OBJECT Range
 4 - Account Totals and Subtotals by OBJECT Range
 5 - Account Totals and Subtotals by PROGRAM Range

Report Basis: 1 Cash Only This Basis?: No

Print YTD Totals: No Type of Report: 1 1 - DETAIL
 2 - ABBREVIATED

Specific Dates: From: 05/01/2025 Thru: 05/31/2025

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
DEPT 603 - S&W (FEEDLOT - CO MATCH)												
PROGRAM 000 - PROGRAM												
79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY PARTNERS)												
RE	RE	State of MN - DD	05/2025	146374	05/07/2025	222	2,500.00 -	Work Order 77-24-W002				1
79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY							Total	2,500.00 -				
79-603-000-0000-5530 - FEE - DEPT PRJ SALES												
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	128.85 -	8 Potted Stock - Sarah Katterh				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	322.13 -	150 Trees - Matt Gold				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	161.06 -	75 Trees - Nancy Tepley-Mimbac				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	25 Trees				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	107.38 -	50 Trees - Eric Dahl				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	55.90 -	5 Guards, 5 Tubes, etc - Yost				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	25 Trees - Mike Westamo				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	322.13 -	150 Trees - Kyle Wolbeck				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	25 Trees - Harry Leadbetter				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	107.38 -	50 Trees - Kellie Bitz				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	107.38 -	50 Trees - Kendell Proell				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	25 Trees - David Kuhl				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	25 Trees - Ginger Rechtizegel				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	107.38 -	50 Trees - Ray Benning				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	50 Trees - Mary Greenwaldt				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	214.75 -	100 Trees - JCE Enterprises, I				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	25 Trees				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	268.44 -	125 Trees - Dan Warner				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	161.07 -	75 Trees - Dustin Hatton				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	53.69 -	25 Trees - Rodd Gustafson				1
RE	RE	Todd County Soil & Water	05/2025	146319	05/05/2025	222	161.07 -	75 Trees - Lee Johnston				1
RE	RE	Todd County Soil & Water	05/2025	146367	05/06/2025	222	107.38 -	50 Trees - Eric Wenz				1
RE	RE	Todd County Soil & Water	05/2025	146367	05/06/2025	222	53.69 -	25 Trees - Robert Cuchna, JR				1
RE	RE	Todd County Soil & Water	05/2025	146407	05/09/2025	222	53.69 -	25 Trees - Steve Rosdahl				1



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79-603-000-0000-5530 - FEE - DEPT PRJ SALES													
RE	RE	Todd County Soil & Water	05/2025	146407	05/09/2025	222	107.38 -	50 Trees - Adam Olson					1
RE	RE	Todd County Soil & Water	05/2025	146407	05/09/2025	222	25.00 -	25 Trees Reduced - Jamie Chris					1
RE	RE	Todd County Soil & Water	05/2025	146407	05/09/2025	222	186.06 -	75 trees, 25 Reduced - Lucas T					1
RE	RE	Todd County Soil & Water	05/2025	146407	05/09/2025	222	25.00 -	25 Trees Reduced - Jackie Och					1
RE	RE	Todd County Soil & Water	05/2025	146407	05/09/2025	222	50.00 -	50 Trees Reduced - Curtis Gjer					1
RE	RE	Todd County Soil & Water	05/2025	146429	05/13/2025	222	50.00 -	50 Trees Reduced - Swanville S					1
RE	RE	Todd County Soil & Water	05/2025	146429	05/13/2025	222	25.00 -	25 Trees Reduced - Maria Eisbe					1
RE	RE	Todd County Soil & Water	05/2025	146431	05/13/2025	222	108.72 -	25 Vented Tubes - Julie Lambre					1
RE	RE	Todd County Soil & Water	05/2025	146525	05/20/2025	222	65.23 -	15 Vented Tree Tubes - Amy Ebn					1
RE	RE	Todd County Soil & Water	05/2025	146525	05/20/2025	222	25.00 -	25 Reduced Trees - LP City					1
RE	RE	Todd County Soil & Water	05/2025	146556	05/27/2025	222	93.95 -	25 Regular Tubes - Jamie Chris					1
RE	RE	Todd County Soil & Water	05/2025	146579	05/28/2025	222	170.99 -	35 Vented, 5 Reg Tubes - Jenni					1
79-603-000-0000-5530 - FEE - DEPT PRJ SALES							Total	3,801.53 -					
79-603-000-0000-5801 - MISCELLANEOUS REVENUE													
JE	JE		05/2025	20008	05/30/2025	901	20,958.57 -	SWCD District Operations					1
79-603-000-0000-5801 - MISCELLANEOUS REVENUE							Total	20,958.57 -					
79-603-000-0000-6103 - PER DIEM													
DI	DI	12811-BEBUS/LARRY	05/2025	244436	05/12/2025	333	125.00	Kickoff Mtg	4-15-25				1
DI	DI	12811-BEBUS/LARRY	05/2025	244436	05/12/2025	333	125.00	SWCD Board Meeting	5-8-25				1
DI	DI	17255-JAMES/BARBARA	05/2025	905066	05/12/2025	333	125.00	Mississippi-BrainerdPolicy Mtg	4-28-25				1
DI	DI	17255-JAMES/BARBARA	05/2025	905066	05/12/2025	333	125.00	SWCD Board Meeting	5-8-25				1
DI	DI	5981-KATTERHAGEN/DALE	05/2025	905068	05/12/2025	333	125.00	Legislature Meeting	4-15-25				1
DI	DI	5981-KATTERHAGEN/DALE	05/2025	905068	05/12/2025	333	125.00	SWCD Board Meeting	5-8-25				1
DI	DI	23002-WENDEL/WAYNE	05/2025	244498	05/12/2025	333	125.00	SWCD Board Meeting	5-8-25				1
DI	DI	9450-WILLIAMSON/THOMAS	05/2025	905079	05/12/2025	333	125.00	SWCD Board Meeting	5-8-25				1
79-603-000-0000-6103 - PER DIEM							Total	1,000.00					
79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)													
DI	DI	12811-BEBUS/LARRY	05/2025	244436	05/12/2025	333	37.80	Mileage	4-15-25				1
DI	DI	12811-BEBUS/LARRY	05/2025	244436	05/12/2025	333	26.60	Mileage	5-8-25				1
DI	DI	17255-JAMES/BARBARA	05/2025	905066	05/12/2025	333	26.60	Mileage	5-8-25				1
DI	DI	5981-KATTERHAGEN/DALE	05/2025	905068	05/12/2025	333	19.60	Mileage	4-15-25				1



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						NUMBER	DATE			Number	Cd		
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
DI	DI		5981-KATTERHAGEN/DALE		05/2025	905068	05/12/2025	333	19.60	Mileage		5-8-25	1
DI	DI		23002-WENDEL/WAYNE		05/2025	244498	05/12/2025	333	26.60	Mileage		5-8-25	1
DI	DI		9450-WILLIAMSON/THOMAS		05/2025	905079	05/12/2025	333	19.60	Mileage		5-8-25	1
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE) Total										
									176.40				
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI		14048-MINNESOTA NATIVE		05/2025	244472	05/12/2025	333	1,103.00	PlantPlugsfor2025Season		51107	1
			LANDSCAPES INC										
DI	DI		16213-SCHMIDT/RODNEY		05/2025	244482	05/12/2025	333	53.69	Refund Bundle of 25 Trees			1
DI	DI		9899-SCHUMACHER'S NURSERY & BERRY FARM INC		05/2025	244483	05/12/2025	333	850.00	2025 Trucking - Tree Delivery		INV 25206	1
DI	DI		9899-SCHUMACHER'S NURSERY & BERRY FARM INC		05/2025	244483	05/12/2025	333	14,551.50	11,300 18-24" Bareroot Trees		INV 25206	1
DI	DI		9899-SCHUMACHER'S NURSERY & BERRY FARM INC		05/2025	244483	05/12/2025	333	2,312.50	250 One Gallon Potted Stock		INV 25206	1
DI	DI		9594-US BANK		05/2025	1082	05/21/2025	333	12.85	Coborn's-Tree Program Supplies			1
DI	DI		9697-JOHN DEERE FINANCIAL		05/2025	244547	05/27/2025	333	18.99	Gloves for Packing Trees		A10307	1
DI	DI		389-TODD COUNTY AUDITOR TREASURER		05/2025	244559	05/27/2025	333	194.15	Reimbursement - 2 Steel Wagons			1
JE	JE				05/2025	20011	05/30/2025	901	3,393.37	SWCD Wage Reimb Q1			1
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS Total										
									22,490.05				
			79-603-000-0000-6845 - PROGRAM/PROJECT EXP(GENERAL/AGENCY										
JE	JE				05/2025	20011	05/30/2025	901	42.19	SWCD Wage Reimb Q1			1
JE	JE				05/2025	20011	05/30/2025	901	76.33	SWCD Wage Reimb Q1			1
JE	JE				05/2025	20011	05/30/2025	901	38.17	SWCD Wage Reimb Q1			1
			79-603-000-0000-6845 - PROGRAM/PROJECT EXP Total										
									156.69				
			PROGRAM 000 - PROGRAM Total										
									3,436.96 -				
			PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT										
			79-603-517-0000-6806 - ADMIN EXP-FY23 LCCMR PILOT TREE-LP W.										
JE	JE				05/2025	20011	05/30/2025	901	720.26	SWCD Wage Reimb Q1			1
			79-603-517-0000-6806 - ADMIN EXP-FY23 LCCMR PILOT TREE- Total										
									720.26				
			79-603-517-0000-6810 - PROJ DEV EXP-FY23 LCCMR PILOT TREE-LP										
DI	DI		16276-KANATI LAND MANAGEMENT		05/2025	244461	05/12/2025	333	1,500.00	Tree Planting Class		2072	1
JE	JE				05/2025	20011	05/30/2025	901	365.04	SWCD Wage Reimb Q1			1
			79-603-517-0000-6810 - PROJ DEV EXP-FY23 LCCMR PILOT Total										
									1,865.04				
			79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT TREE-L										



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		79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT TREE-L									
JE	JE		05/2025	20011 05/30/2025	901	530.96	SWCD Wage Reimb Q1				1
		79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT				Total	530.96				
		PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT				Total	3,116.26				
		PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF									
		79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP COLLABORATIVE									
DI	DI	9594-US BANK	05/2025	1082 05/21/2025	333	648.00	Zoho Work Drive - LP Watershed				1
JE	JE		05/2025	20011 05/30/2025	901	2,428.82	SWCD Wage Reimb Q1				1
		79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP				Total	3,076.82				
		79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP COLLABORATIVE									
DI	DI	20400-THE LAMAR COMPANIES	05/2025	244421 05/05/2025	333	900.00	Drinking Water Billboard	117000975			1
		79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP				Total	900.00				
		79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVE									
DI	DI	9594-US BANK	05/2025	1082 05/21/2025	333	21.28	Coborns-LP Policy Mtg Supplies				1
		79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP				Total	21.28				
		79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP COLLABORATIVE									
JE	JE		05/2025	20011 05/30/2025	901	366.54	SWCD Wage Reimb Q1				1
		79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP				Total	366.54				
		PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF				Total	4,364.64				
		PROGRAM 519 - SWCD AID									
		79-603-519-0000-6806 - ADMINISTRATION EXP-SWCD AID									
JE	JE		05/2025	20011 05/30/2025	901	18,583.19	SWCD Wage Reimb Q1				1
		79-603-519-0000-6806 - ADMINISTRATION EXP-SWCD AID				Total	18,583.19				
		79-603-519-0000-6837 - OPERATIONAL EXP-SWCD AID									
JE	JE		05/2025	20008 05/30/2025	901	904.57	SWCD District Operations				1
		79-603-519-0000-6837 - OPERATIONAL EXP-SWCD AID				Total	904.57				
		79-603-519-0000-6839 - PROMOTIONAL EXPENSE-SWCD AID									
DI	DI	13350-BENNING PRINTING & PUBLISHING	05/2025	244503 05/19/2025	333	450.00	Resource Guide	Todd Soil & Water			1
		79-603-519-0000-6839 - PROMOTIONAL EXPENSE-SWCD AID				Total	450.00				
		79-603-519-0000-6849 - TECH ASSIST EXP-SWCD AID									

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						NUMBER	DATE			Number	Cd		
			79-603-519-0000-6849 - TECH ASSIST EXP-SWCD AID										
JE	JE				05/2025	20011	05/30/2025	901	23,312.59	SWCD Wage Reimb Q1			1
			79-603-519-0000-6849 - TECH ASSIST EXP-SWCD AID					Total	23,312.59				
			PROGRAM 519 -					SWCD AID Total	43,250.35				
			PROGRAM 521 - LCCMR PILOT TREE PLANT PROJECT 2023-REW										
			79-603-521-0000-5801 - MISC REV: LCCMR PILOT TREE PRJ 2023-RE										
RE	RE		Todd County Soil & Water		05/2025	146579	05/28/2025	222	244.45 -	Reimb 2024 Q#4 Wages - East Ot			1
			79-603-521-0000-5801 - MISC REV: LCCMR PILOT TREE PRJ					Total	244.45 -				
			PROGRAM 521 - LCCMR PILOT TREE PLANT PROJECT 2023-REW					Total	244.45 -				
			PROGRAM 522 - P24-0019 2024 BUFFER LAW										
			79-603-522-0000-6845 - PROG/PROJ EXP-P24-0019 2024 BUFFER L										
JE	JE				05/2025	20011	05/30/2025	901	929.33	SWCD Wage Reimb Q1			1
			79-603-522-0000-6845 - PROG/PROJ EXP-P24-0019 2024					Total	929.33				
			PROGRAM 522 - P24-0019 2024 BUFFER LAW					Total	929.33				
			PROGRAM 523 - C22-7830 RED EYE 1W1P										
			79-603-523-0000-5801 - MISC REV-C22-7830 RED EYE 1W1P										
RE	RE		Todd County Soil & Water		05/2025	146579	05/28/2025	222	919.58 -	Reimb Direct Charges - East Ot			1
			79-603-523-0000-5801 - MISC REV-C22-7830 RED EYE 1W1P					Total	919.58 -				
			79-603-523-0000-6806 - ADMIN EXP-C22-7830 RED EYE 1W1P										
JE	JE				05/2025	20011	05/30/2025	901	746.37	SWCD Wage Reimb Q1			1
			79-603-523-0000-6806 - ADMIN EXP-C22-7830 RED EYE 1W1P					Total	746.37				
			79-603-523-0000-6810 - PRJ DEV EXP-C22-7830 RED EYE 1W1P										
JE	JE				05/2025	20011	05/30/2025	901	1,139.03	SWCD Wage Reimb Q1			1
			79-603-523-0000-6810 - PRJ DEV EXP-C22-7830 RED EYE 1W1P					Total	1,139.03				
			PROGRAM 523 - C22-7830 RED EYE 1W1P					Total	965.82				
			PROGRAM 525 - 2025-CRP STATE INCENTIVES PROGRAM										
			79-603-525-0000-6806 - ADMIN EXP-2025 CRP STATE INCENTIVE PR										
JE	JE				05/2025	20011	05/30/2025	901	32.52	SWCD Wage Reimb Q1			1
			79-603-525-0000-6806 - ADMIN EXP-2025 CRP STATE INCENTIVE					Total	32.52				

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						NUMBER	DATE			Number	Cd	Basis	R1R2
			PROGRAM 525 -			2025-CRP STATE	Total	32.52					
			INCENTIVES PROGRAM										
			PROGRAM 526 - C24-0198 MISS-BRAINERD										
			CWMP IMPLEMENTATI										
			79-603-526-0000-5801 - MISC REVENUE: MISS-BRAINERD CWMP IMPL										
RE	RE		Todd County Soil & Water		05/2025	146525	05/20/2025	222	675.00	-	Project Reimb - Aitkin SWCD		1
RE	RE		Todd County Soil & Water		05/2025	146556	05/27/2025	222	91.62	-	Reimbursement - Aitkin SWCD		1
RE	RE		Todd County Soil & Water		05/2025	146556	05/27/2025	222	1,646.30	-	Reimbursement - Aitkin SWCD		1
			79-603-526-0000-5801 - MISC REVENUE: MISS-BRAINERD CWMP					Total	2,412.92	-			
			79-603-526-0000-6806 - ADMINISTRATION EXP-MISS-BRAINERD CW										
JE	JE				05/2025	20011	05/30/2025	901	390.24		SWCD Wage Reimb Q1		1
			79-603-526-0000-6806 - ADMINISTRATION EXP-MISS-BRAINERD					Total	390.24				
			79-603-526-0000-6807 - COST SHARE EXP:MISS-BRAINERD CWMP IM										
DI	DI		16064-PARENT/JAMES		05/2025	244477	05/12/2025	333	675.00		Cost Share Payment FSP		1
			79-603-526-0000-6807 - COST SHARE EXP:MISS-BRAINERD CWMP					Total	675.00				
			79-603-526-0000-6810 - PRJ DEVELOPMENT EXP:MISS-BRAINERD CW										
DI	DI		9594-US BANK		05/2025	1082	05/21/2025	333	91.62		Coborn's-ContractorMtgSupplies		1
JE	JE				05/2025	20011	05/30/2025	901	457.98		SWCD Wage Reimb Q1		1
			79-603-526-0000-6810 - PRJ DEVELOPMENT EXP:MISS-BRAINERD					Total	549.60				
			79-603-526-0000-6849 - TECHNICAL ASSIST.EXP:MISS-BRAINERD CW										
JE	JE				05/2025	20011	05/30/2025	901	798.08		SWCD Wage Reimb Q1		1
			79-603-526-0000-6849 - TECHNICAL ASSIST.EXP:MISS-BRAINERD					Total	798.08				
			PROGRAM 526 -			C24-0198 MISS-	Total	0.00					
			BRAINERD CWMP										
			IMPLEMENTATI										
			PROGRAM 527 - P25-0558 SOIL HEALTH										
			DELIVERY										
			79-603-527-0000-6810 - PRJ DEVELOPMENT EXP:P25-0558SOIL HLT										
JE	JE				05/2025	20011	05/30/2025	901	419.82		SWCD Wage Reimb Q1		1
			79-603-527-0000-6810 - PRJ DEVELOPMENT EXP:P25-0558SOIL					Total	419.82				
			PROGRAM 527 -			P25-0558 SOIL	Total	419.82					
			HEALTH DELIVERY										
			PROGRAM 528 - C25-0196 LONG PRAIRIE										
			COLLABTV FY25 WBIF										
			79-603-528-0000-6806 - ADMINISTRATION EXP-C25-0196 LP COLLA										
JE	JE				05/2025	20011	05/30/2025	901	347.78		SWCD Wage Reimb Q1		1
			79-603-528-0000-6806 - ADMINISTRATION EXP-C25-0196 LP					Total	347.78				

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			79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP COLL									
JE	JE			05/2025	20011	05/30/2025	901	671.86	SWCD Wage Reimb Q1			1
			79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP				Total	671.86				
			79-603-528-0000-6849 - TECHNICAL ASSIST.EXP-C25-0196 LP COLL									
JE	JE			05/2025	20011	05/30/2025	901	496.15	SWCD Wage Reimb Q1			1
			79-603-528-0000-6849 - TECHNICAL ASSIST.EXP-C25-0196 LP				Total	496.15				
			PROGRAM 528 - C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF				Total	1,515.79				
			PROGRAM 529 - P25-0648 2025 BUFFER LAW IMPLEMENTATION									
			79-603-529-0000-6845 - PROGRAM EXP-P25-0648 2025 BUFFER LAI									
JE	JE			05/2025	20011	05/30/2025	901	4,881.05	SWCD Wage Reimb Q1			1
			79-603-529-0000-6845 - PROGRAM EXP-P25-0648 2025 BUFFER				Total	4,881.05				
			PROGRAM 529 - P25-0648 2025 BUFFER LAW IMPLEMENTATION				Total	4,881.05				
			PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF									
			79-603-537-0000-6849 - TECHNICAL ASSIST.EXP-C24-0088 SR WBIF									
JE	JE			05/2025	20011	05/30/2025	901	76.33	SWCD Wage Reimb Q1			1
			79-603-537-0000-6849 - TECHNICAL ASSIST.EXP-C24-0088 SR				Total	76.33				
			PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF				Total	76.33				
			PROGRAM 541 - C25-0169 TIER ONE: BIG SWAN LAKE PHOS RE									
			79-603-541-0000-6806 - ADMIN EXP-C25-0169 T1:BIG SWAN LAKE F									
JE	JE			05/2025	20011	05/30/2025	901	130.08	SWCD Wage Reimb Q1			1
			79-603-541-0000-6806 - ADMIN EXP-C25-0169 T1:BIG SWAN				Total	130.08				
			79-603-541-0000-6810 - PRJ DEV EXP-C25-0169 T1:BIG SWAN PHOS									
JE	JE			05/2025	20011	05/30/2025	901	190.83	SWCD Wage Reimb Q1			1
			79-603-541-0000-6810 - PRJ DEV EXP-C25-0169 T1:BIG SWAN				Total	190.83				
			PROGRAM 541 - C25-0169 TIER ONE: BIG SWAN LAKE PHOS RE				Total	320.91				
			PROGRAM 551 - FEEDLOT									
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)									
JE	JE			05/2025	20011	05/30/2025	901	46,184.64	SWCD Wage Reimb Q1			1



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				Mont	NUMBER	DATE			Number	Cd		
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)			Total	46,184.64					
			PROGRAM 551 -			FEEDLOT Total	46,184.64					
			PROGRAM 559 - SOIL HEALTH PRACTITIONER									
			PSTN C24-0174									
			79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH PRACTITIONER									
JE	JE			05/2025	20009	05/30/2025	901	162.57	SWCD Soil Health Position			1
JE	JE			05/2025	20011	05/30/2025	901	305.32	SWCD Wage Reimb Q1			1
			79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH			Total	467.89					
			79-603-559-0000-6849 - TECHNICAL ASSIST.EXP-SOIL HEALTH PRAC									
JE	JE			05/2025	20011	05/30/2025	901	26,418.60	SWCD Wage Reimb Q1			1
			79-603-559-0000-6849 - TECHNICAL ASSIST.EXP-SOIL HEALTH			Total	26,418.60					
			PROGRAM 559 - SOIL HEALTH PRACTITIONER PSTN			Total	26,886.49					
			C24-0174									
			PROGRAM 563 - LOCAL WATER MNG GRANT									
			79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)									
JE	JE			05/2025	20011	05/30/2025	901	2,184.00	SWCD Wage Reimb Q1			1
			79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)			Total	2,184.00					
			PROGRAM 563 - LOCAL WATER MNG GRANT			Total	2,184.00					
			PROGRAM 564 - WCA GRANT									
			79-603-564-0000-6845 - PROGRAM EXPENSE (WCA)									
JE	JE			05/2025	20011	05/30/2025	901	21,118.28	SWCD Wage Reimb Q1			1
			79-603-564-0000-6845 - PROGRAM EXPENSE (WCA)			Total	21,118.28					
			PROGRAM 564 - WCA GRANT			Total	21,118.28					
			PROGRAM 567 - BWSR COST SHARE GRANT									
			79-603-567-0000-6801 - MISC EXPENSES-OPERATIONS									
JE	JE			05/2025	20008	05/30/2025	901	20,054.00	SWCD District Operations			1
			79-603-567-0000-6801 - MISC EXPENSES-OPERATIONS			Total	20,054.00					
			PROGRAM 567 - BWSR COST SHARE GRANT			Total	20,054.00					
			PROGRAM 583 - COUNTY RIPARIAN AID									
			79-603-583-0000-6845 - PROJ/PROG EXP-COUNTY RIPARIAN AID									
JE	JE			05/2025	20011	05/30/2025	901	3,182.47	SWCD Wage Reimb Q1			1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
			79-603-583-0000-6845 - PROJ/PROG EXP-COUNTY RIPARIAN AID			Total		3,182.47					
			PROGRAM 583 - COUNTY RIPARIAN AID			Total		3,182.47					
			PROGRAM 586 - AIS PROGRAM										
			79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM										
DI	DI	20289-TODD CO MIS DEPT		05/2025	58920	05/09/2025	333	558.00	4 Samsung Galaxy - Tablets AIS				1
DI	DI	3245-KEYL KXDL HOTROD RADIO		05/2025	244462	05/12/2025	333	2,000.00	Radio Ads for AIS Program	877774			1
DI	DI	389-TODD COUNTY AUDITOR		05/2025	244559	05/27/2025	333	970.86	Reimbursement - Canoe				1
		TREASURER											
JE	JE			05/2025	20011	05/30/2025	901	3,651.95	SWCD Wage Reimb Q1				1
			79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM			Total		7,180.81					
			PROGRAM 586 - AIS PROGRAM			Total		7,180.81					
			PROGRAM 592 - MAWQCP-AG WATER PROGRAM										
			79-603-592-0000-6845 - PROGRAM/PROJECT EXP-MAWQCP-AG WA1										
JE	JE			05/2025	20011	05/30/2025	901	915.96	SWCD Wage Reimb Q1				1
			79-603-592-0000-6845 - PROGRAM/PROJECT EXP-MAWQCP-AG			Total		915.96					
			PROGRAM 592 - MAWQCP-AG WATER			Total		915.96					
			PROGRAM 593 - WCTSA-REG NUTRIENT MGMT SPECIALIST										
			79-603-593-0000-6845 - PROGRAM/PROJ EXP-WCTSA-REG NUTR MC										
JE	JE			05/2025	20010	05/30/2025	901	751.88	Nutrient Management Wage Reimb				1
			79-603-593-0000-6845 - PROGRAM/PROJ EXP-WCTSA-REG NUTR			Total		751.88					
			PROGRAM 593 - WCTSA-REG NUTRIENT			Total		751.88					
			PROGRAM 595 - FEEDLOT PERFORMANCE FUNDS										
			79-603-595-0000-6845 - PROG/PROJ EXP-FEEDLOT PERFORMANCE										
DI	DI	20289-TODD CO MIS DEPT		05/2025	58920	05/09/2025	333	284.40	PointSolutionTurningPointCards				1
			79-603-595-0000-6845 - PROG/PROJ EXP-FEEDLOT			Total		284.40					
			PROGRAM 595 - FEEDLOT			Total		284.40					
			PERFORMANCE FUNDS										
			DEPT 603 - S&W (FEEDLOT-CO MATCH)			Total		184,934.34					
			Fund 79 - TODD SOIL & WATER AGENCY FUND			Total		184,934.34					
			115 Transactions			48 Accounts		Final Total					184,934.34



SWCD

David Rach Well Sealing Project

Location Information		Project Information	
Parcel Number	07-0042801	Project Type	Ecological
Township Name	Eagle Valley	Practice Types	Well Sealing
TWP, Range, Section	131,34,36	Project Codes	351
Major Watershed	Long Prairie	Field Technicians	Deja Anton
Minor Watershed	14049	Engineering Assistance	N/A
POA Targeted Initiative:	Safe Passages: Protect Surface Waters through Cost-share Practices		
Resource Concern and Project Purpose Description			
Seal an old farmstead well that was inside the milk house room. The 60' well is located on an abandoned farm site directly adjacent to a tillage ground. Turkey barns are the located on the connecting parcel. This is in a Tier 1 Priority area for the Long Prairie Watershed.			
Alternative Conservation or Management Practice(s) Considered			
Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.			
Funding Information			
High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
N/A	Northland Drilling \$825.00	75%	\$618.75
Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	TBD	Enter \$\$ Amount	



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Rach Well Sealing. Encumbering Request for 06/12/2025 SWCD Board Meeting. Prepared by Sarah Katterhagen



D. Hanson Forest Stewardship Plan Request to Encumber

Location Information

Parcel Number	01-0032400
Township Name	Bartlett
TWP, Range, Section	133-34-32
	Crow Wing
Minor Watershed	12049 Egly Creek

Project Information

Project Type	Ecological
Practice Types	FSP- Planning
Project Codes	CPA 106
Field Technicians	Anton
Engineering Assistance	Bud Bertschi

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

This is a standing managed 80 acre forest bordering both sides of Egly Creek a tributary to the Partridge River which runs to the Crow Wing River. This area is considered a focus area for Habitat and Forestry projects in the Crow Wing River Watershed Plan, as well as a primary surface water priority area for erosion and runoff. The goal is to implement 28,500 acres of forestry management through 150 forest management plans in a ten year period between 2025 and 2035. Maintaining good forestry practices through long term planning aids in the prevention of streambank erosion, climate and weather resiliency, forest productivity and value, reduction of Stormwater runoff contamination, and **reduction in nutrient loading** to receiving surface waters.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. Solutions included do nothing to protect under one program or another. The cost to retuning this parcel to forest management was minimal cost per acre (\$15/ac)

Funding Information

Bid	Cost Share %	Funding Amount
\$1158	75%	\$868.50

Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	FY25 Crow Wing WBIF	TBD	

Reductions*

Nitrogen	52.2 lbs/acre/yr
Phosphorus	2 lbs/ac/yr

**Minnesota Pollution Control Watershed Pollutant Load Reduction Calculator*





Zimmer Request for Engineering Assistance

Location Information

Parcel Number	13-0007100
Township Name	Iona
TWP, Range, Section	130,34,7
	Long Prairie
Minor Watershed	14048 Freemans Creek

Project Information

Project Type	Ecological
Practice Types	Engineering
Project Codes	NA
Field Technicians	Pratt/Anton
CNMP Consultant	Nathan Pesta

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

When applying for MAWQCP, soil testing was completed by Tim Ebnet on a winter paddock. Due to repetitive use over several decades, soil tests came back high in P. Since then, the team has been working with the Zimmer Family farm, a multi-generation beef and sheep farm to find an affordable solution to take the cows off the paddock in winter. This has required a complete paradigm shift in management protocols. Currently, the Zimmers are working with Todd SWCD, WCTSA Engineers, and are proposing to work with Nate Pesta, P. E. with DeHanns and Grabs for a roofed stacking slab and heavy use protection area off of the current winter site. To make this affordable, the Zimmers are requesting engineering assistance through Long Prairie WBIF funds. Paddock area also drained by a drainage ditch leading to Freeman's Creek.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. The options are to do nothing and risk deeming the best solution impractical due to financial limitations. In this case, the Zimmers continue with the same practice of winter feeding. Without the roof over structure, the proposed heavy use area and VTA will be less likely to meet standard.

Funding Information

Bid & Contractor Name	Cost Share %	Funding Amount
\$6500- Nate Pesta, P.E.	75%	\$4875

Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	FY23 LP WBIF	Enter \$\$ Amount	

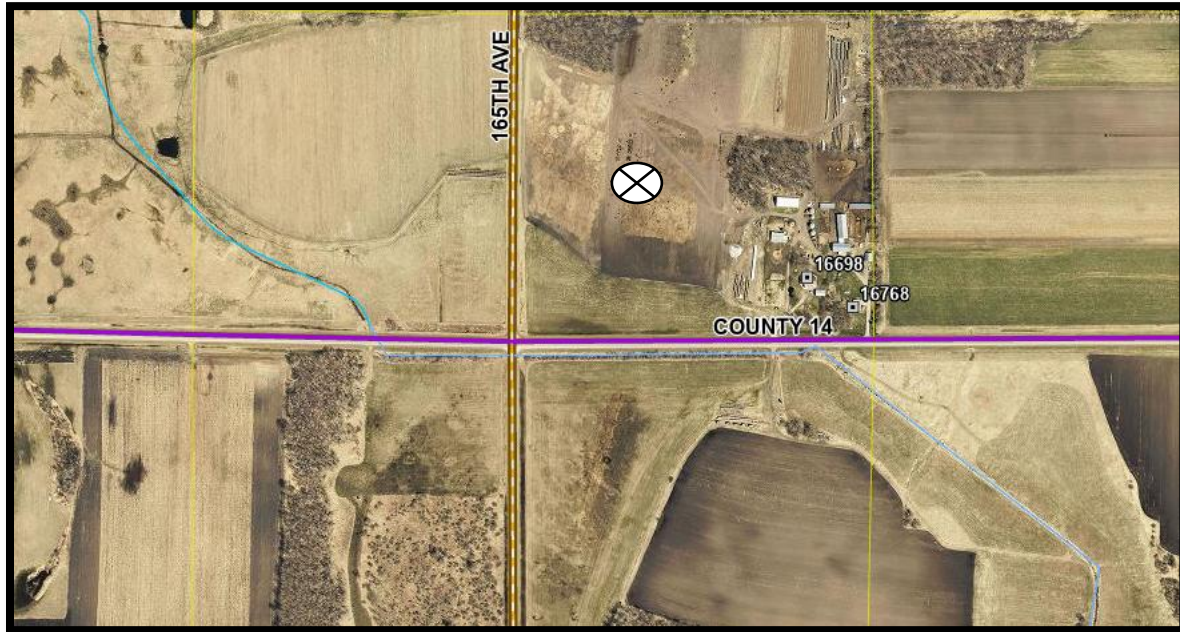
MinnFARM Reductions*

Nitrogen	231 lbs/ac/yr
Phosphorus	79 lbs/ac/yr
E. coli	3.2E + 15 cfu

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

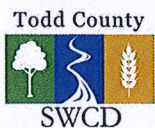
Zimmer Request to Encumber Engineering Funds Submitted June 12, 2025 by Deja C. Anton

Additional
Reductions: COD 4126 lbs/yr
BOD 926 lbs/yr



⊗ = Paddock of Concern.

Roof-over structure and heavy use area planned for area north of farmyard, north of trees.



Baum MMP Request

Location Information

Parcel Number 04-0027400
 Township Name Bruce
 TWP, Range, Section 129,32,27
 Mississippi-Brainerd
 Minor Watershed 10135 Swan River

Project Information

Project Type Ecological
 Practice Types Planning -MMP
 Project Codes 590
 Field Technicians Anton
 CNMP Consultant Amy Robak

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

To properly manage manure and other fertilizer applications on ~160 acres of a 430 combined in a tier One Ag Focus Area of the Mississippi 1W1P and in the Drinking Water Protection Area for the City of St. Cloud. The Goal is to place 3.040 acres under management for such Ag Practices by 2035. This project comes with the development of a planned Roof over structure storing additional manure for feeder stock (beef). The farm is currently registered for <100 AU.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. The options are to do nothing and continue unknown manure application or to allow planning to proceed at a cost of \$6.50/ acre.

Funding Information

Bid & Contractor Name	Cost Share %	Funding Amount
\$3750 Centra Sota- Amy Robak	75%	\$2812.50

Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	FY24 M_B WBIF	Enter \$\$ Amount	

Add notes if needed.

Reductions*

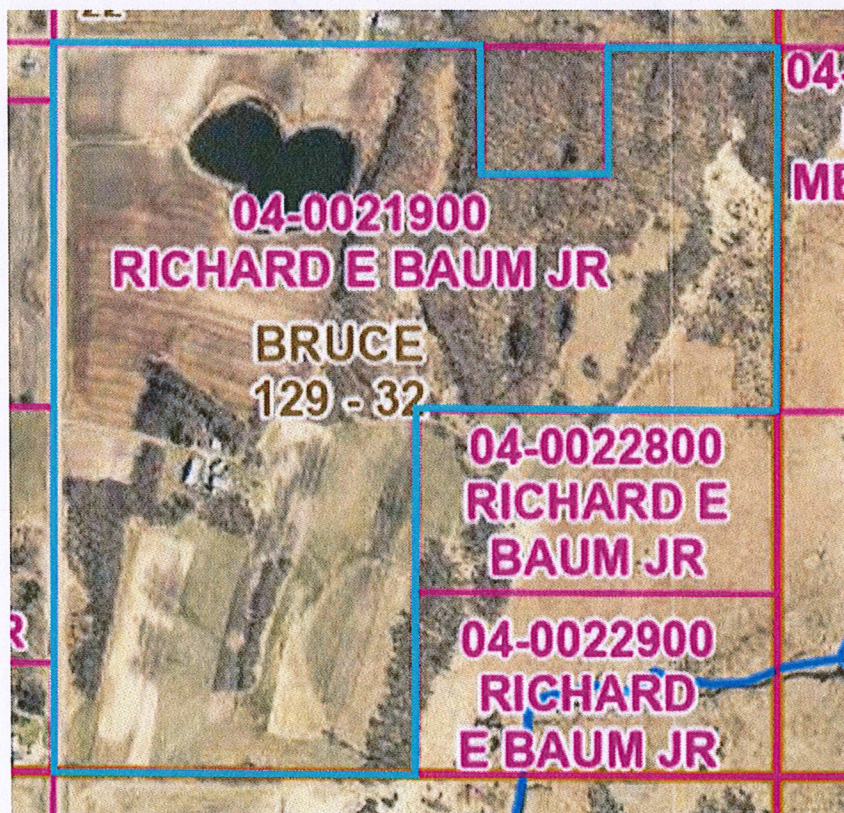
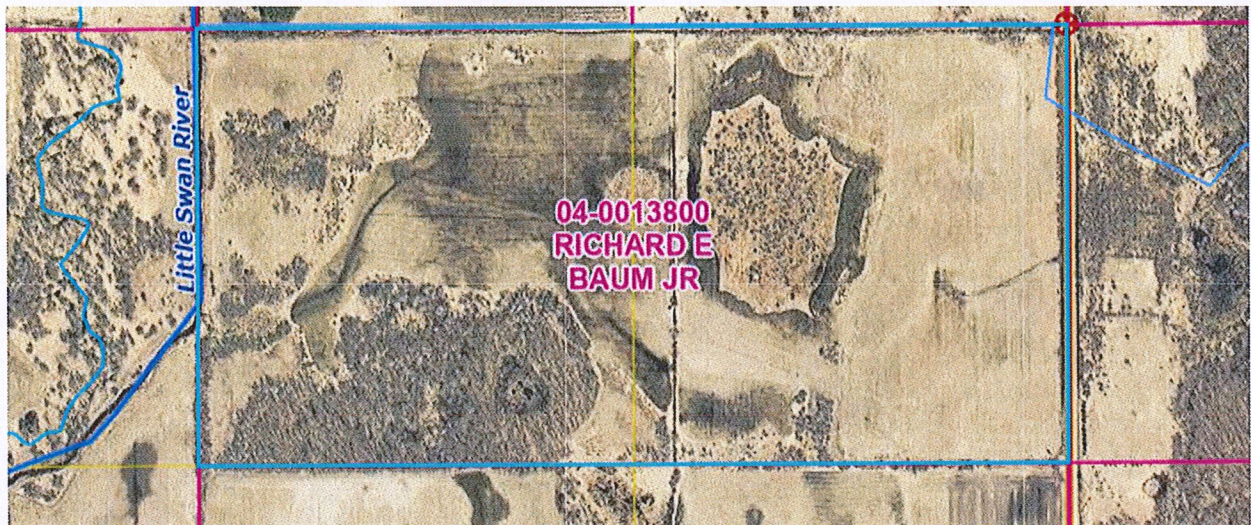
Nitrogen	226.4 lbs/ac/yr
Phosphorus	8.6 lbs/ac/yr

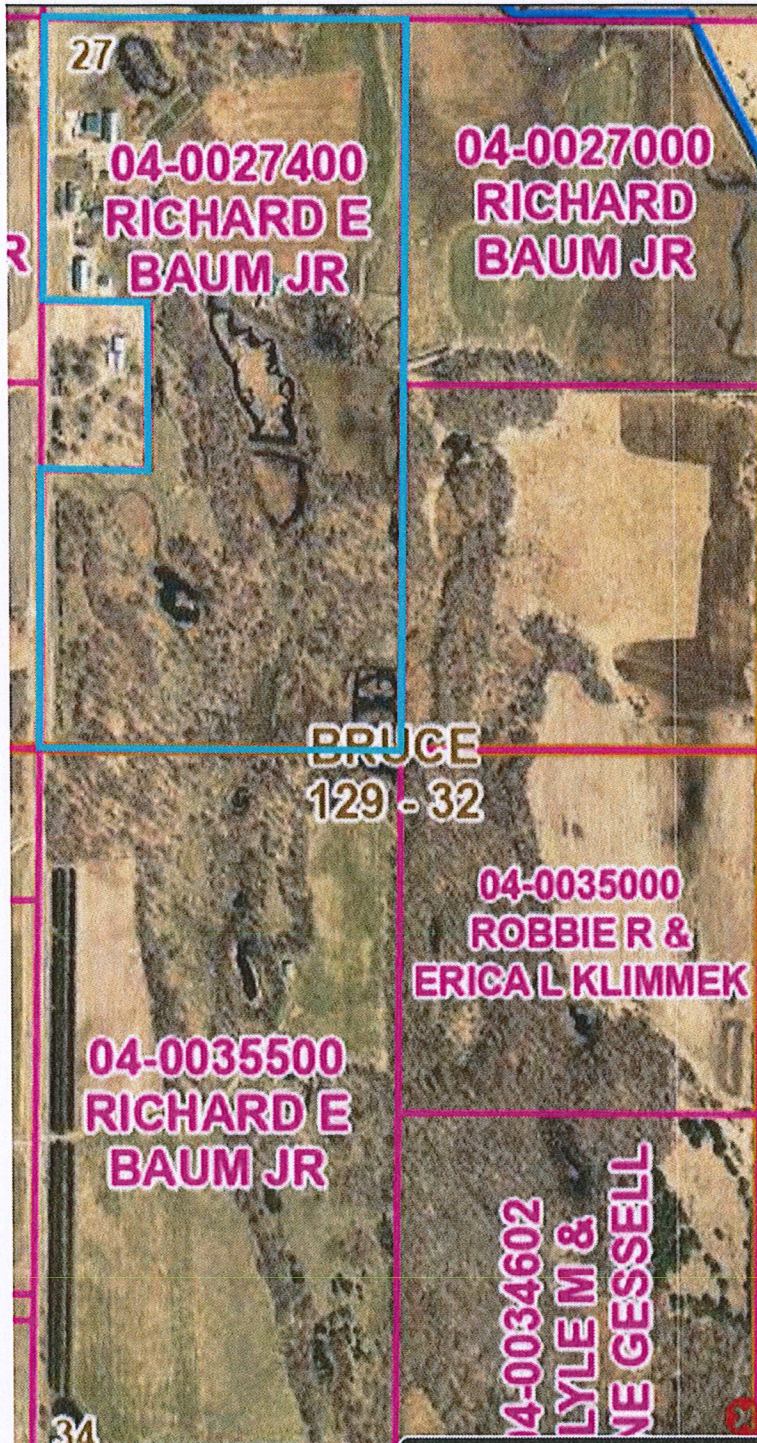
*MPCA Watershed
 Pollutant Load Reduction
 Calculator.

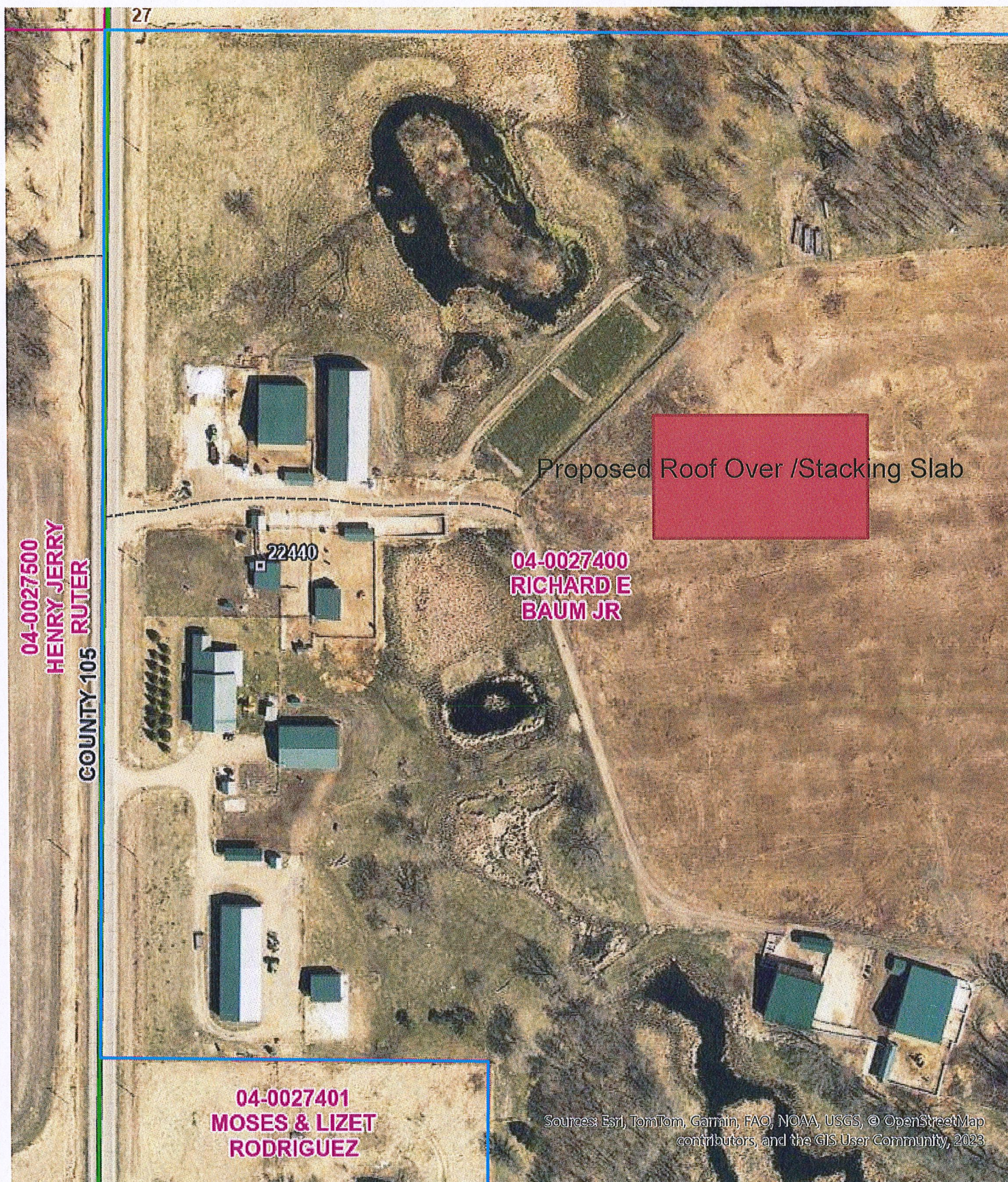
Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Baum MMP Request to Encumber Submitted June 12, 2025 by Deja C. Anton

Rick Baum Acreage for Nutrient Management







Proposed Roof Over /Stacking Slab

04-0027500
HENRY JERRY
RUTER
COUNTY-105

04-0027400
RICHARD E
BAUM JR

04-0027401
MOSES & LIZET
RODRIGUEZ

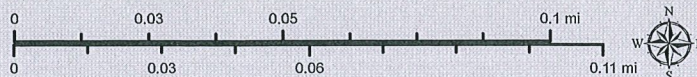
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, 2023

Todd County
MINNESOTA



Todd County GIS
215 1st Ave S, Ste 102
Long Prairie, MN 56347
(Office) 320-732-4248

LetterLayout



The Todd County GIS & Land Services Department has made every effort to provide the most accurate and up-to-date information available in this publication and cannot be held responsible for any unforeseen errors or omissions. If the recipient wishes to locate parcel corners and property lines, employ the services of a Registered Land Surveyor.

Printed on:
Tuesday, June 3, 2025



Mike and Tereasa Wagner Well Sealing Project

Location Information		Project Information	
Parcel Number	19-0025200 & 08-0018000	Project Type	Ecological
Township Name	Moran and Fawn Lake	Practice Types	Well Sealing
TWP, Range, Section	132, 33, 24 & 132, 32, 18	Project Codes	351
Major Watershed	Long Prairie	Field Technicians	Deja Anton
Minor Watershed	14034	Engineering Assistance	N/A
POA Targeted Initiative:		Safe Passages: Protect Surface Waters through Cost-share Practices	

Resource Concern and Project Purpose Description

Landowner has (3) wells located on 19-0025200 that are no longer in use and 08-0018000 landowner has (1) well that he would like to seal. The soils in which the wells were constructed are a mixture of sands, coarse gravel and sandy loams with medium to high permeability and seepage rates of up to 20 inches per hour in the sandy loams. The perching of the water table at or above 2.5-4' into the ground is also common during certain periods of the year bringing the table to within the high permeability range of the soils. The remainder of the year, seepage is less likely as we go deeper into the soil profile. Keep in mind that the clay material can hasten seepage once subsurface cracks are developed along the casing material.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.

Funding Information

High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
Northland Drilling \$4,100	North Star Drilling \$3,150	75%	\$2,362.50
Final Invoice (s)		Cost Share Payment Amount	\$2,362.50
Funding Source		C23-3483 Long Prairie WBIF	





Anderson Tree Establishment - Payout

Location Information

Parcel Number 03-0091900
 Township Name Birchdale
 TWP, Range, Section 127N, 33W, 20
 Sauk River
 Minor Watershed 16032 – Prairie Cr.

Project Information

Project Type Ecological
 Practice Types Tree Establishment
 Project Codes 612
 Field Technicians Christiansen
 Engineering Assistance

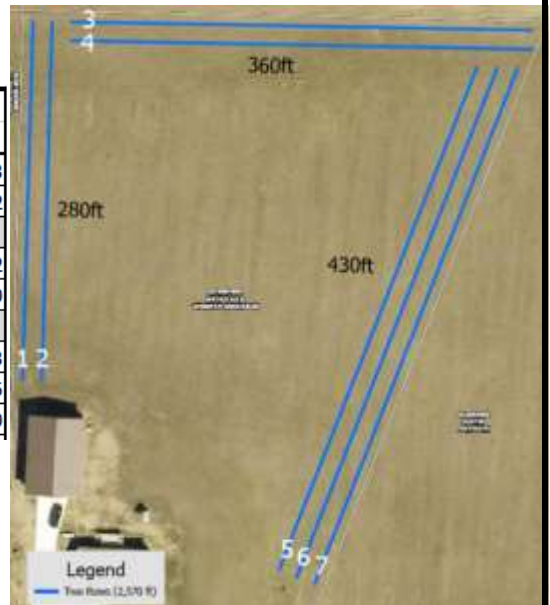
Resource Concern and Project Purpose Description

The parcel is located within Birchdale Township, approximately 1,000 feet from Pauly Lake. The Andersons planted 2,570 linear feet of trees containing 5 species for the purpose of creating wildlife habitat and reducing wind energy. Tree species include, Norway Spruce, Norway Pine, Paper Birch, Red Maple, and Silver Maple. Vented tree tubes were used on the deciduous trees to protect and maximize planting efforts. Planting was completed/inspected on May 27, 2025. Majority of trees look great, some show signs of stress. Landowner will replace as needed if some trees don't bounce back. Adjacent to the planting, the landowner planted 3 additional tree rows (Not Cost-shared) following the plan spacings.

Funding Information

Estimated	Tree Establishment Planting	Cost Share %	Funding Amount
	\$1,632.92	75%	\$1,224.69
Final Invoice (s)	\$1,524.48		
Funding Source	FY 24 State Conservation Funds	Cost Share Payment Amount	\$1,143.36

Row No.	Row Length	Species/Count	Spacing		Number of Trees	
			In Row	Between Rows	Planned	Planted
1	280ft	(21) White Spruce / (2) Red Maple (end)	12.5ft	15ft	23	23
2	280ft	Alternate (11) Red Maple / (11) White Spruce	12.5ft	15ft	23	22
3	360ft	(28) Norway Pine/ (4) White Spruce (end)	12.5ft	15ft	29	32
4	360ft	Alternate (15) Red Maple / (14) Silver Maple	12.5ft	15ft	29	29
5	430ft	Paper Birch	10ft	15ft	43	43
6	430ft	Alternate (18) Red Maple / (17) Silver Maple	12.5ft	15ft	35	35
7	430ft	(34) White Spruce / (5) Norway Pine	12.5ft	15ft	35	39



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Anderson Tree Establishment, Payout, Submitted by Kasen Christiansen, 2025.6.12



Rows 5, 6, and 7 (Looking South)



Rows 1 and 2 (Looking South)



Rows 3 and 4 (Looking East)



Silver Maple/Vented Tube

Cebulla No-Till Planting

Location Information

Parcel Numbers 12-0024500, 12-0024600,
12-0024700, 12-0034200,
12-0035100, 13-0023500,
13-0034801, 12-0034800

Township Name Hartford, Iona

TWP, Range, Section Multiple

Major Watershed Long Prairie

Minor Watershed 14051, 14050, 14059,
14042

Project Information

Project Type Ecological

Practice Types Residue and
Tillage
Management

Project Codes 329

Field Technicians Alyssa Scheve w/
Deja Anton

Resource Concern and Project Purpose Description

No till planting of corn and soybeans on 131.1 acres to reduce soil erosion by wind and water and to protect soil structure. These fields lie directly west of the Long Prairie River in a Priority One Area of the Long Prairie River Watershed. The fields have been subject to visible erosion, both wind and gully. Landowner has been leading the mission to test viable soil health practices to protect field nutrients and keep them in the soil where they are needed.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. The choices were do nothing (no resolution), permanent vegetative cover (not practical for crop business), and reduced tillage.

Funding Information

High Bid

\$3,277.50

Cost Share

Approx. 67% \$2,195.92

Final Invoice (s)

Provided at later
date

Cost Share Payment Amount

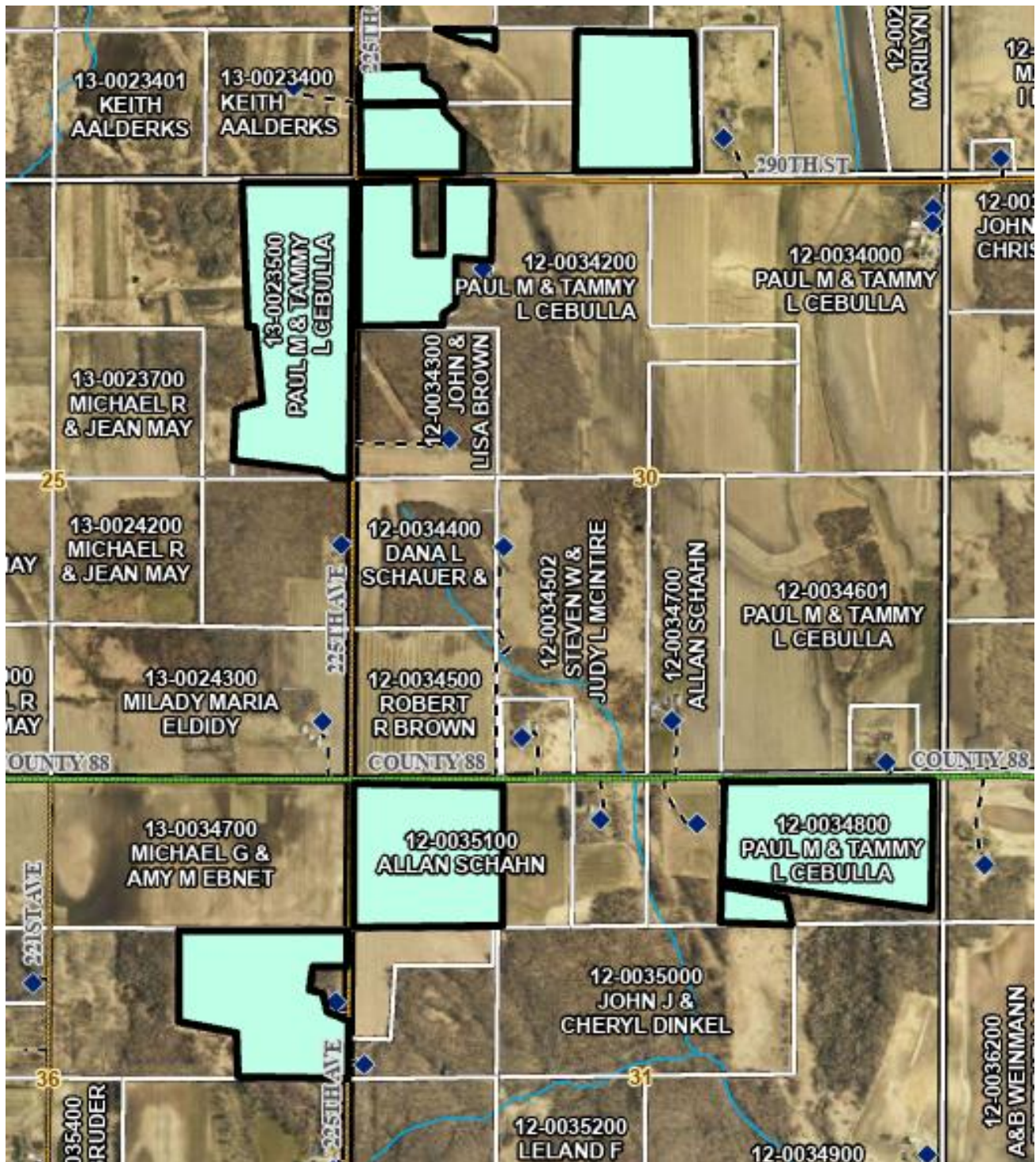
Provided at later
date

Funding Source

FY25 Soil Health Grant \$2,195.92

Reductions

	Before	After	Reduction Notes
Sediment/TSS			Using the RUSLE2 erosion calculator, it is predicted that 187.215 tons of soil will be saved annually across 131.1 acres.
Field 1	3.3 ton/ac	.56 ton/acre	
Field 2, 4, 5, 8	.86 ton/acre	.13 ton/acre	
Field 3	.8 ton/acre	.13 ton/acre	
Field 6, 7	.51 ton/acre	.078 ton/acre	



Cebulla No-Till Planting, submitted by Alyssa Scheve, submitted 5/9/2025



SOYBEANS PLANTED IN NO-TILL
FIELDS. PICTURE TAKEN 6/4/25.



Crow Wing River Watershed Implementation Fiscal Agent Agreement

This Agreement is made and entered into between the Crow Wing Soil and Water Conservation District (SWCD) as Fiscal Agent for the Board of Water and Soil Resources Watershed Base implementation Grant Funding and those members of the Crow Wing River Comprehensive Watershed Management Plan Implementation Agreement (also referred to herein as the "CWRIA") who desire access to funds granted to the CWRIA and who have entered into this Agreement.

RECITALS:

WHEREAS, the parties are political subdivisions of the State of Minnesota, with statutory authority to carry out environmental programs in accordance with Minnesota Statutes Sections 103B, 103C, 103D, 103E, 375, and as otherwise provided by law; and

WHEREAS, Minnesota Statute §471.59 allows the parties to jointly exercise powers common among them and provides for one or more of the parties to exercise powers on behalf of the participating collaborative parties; and

WHEREAS, Minnesota Statute §103B.101 provides for the adoption of a comprehensive watershed management plan also known as the "One Watershed, One Plan" (hereafter "IWIP"), which requires the collaborative parties to coordinate with each other to maximize available resources and minimize duplication of services; and

WHEREAS, in 2025 (year), the above Parties adopted the Crow Wing River Comprehensive Watershed Management Plan (according to Minnesota (Minn) Statute (Stat.) §103B.231) and a Minn. Stat. §471.59 Joint Powers Collaborative Agreement to implement the plan through the Crow Wing River Comprehensive Watershed Management Plan Implementation Agreement; and

WHEREAS, the collaborative parties desire to enter into this Agreement to allow the collaborative to appoint a fiscal agent to administer the Board of Soil and Water Resources' (BWSR) Watershed-Based Implementation Funding Grants and other funding and grants received by Crow Wing SWCD on behalf of the CWRIA.

NOW, THEREFORE, in consideration of the mutual benefits that each party shall derive from this Agreement, the parties agree as follows:

- 1. Purpose.** The Parties have entered into this Agreement for the purpose of designating Crow Wing SWCD to serve as Fiscal Agent for the CWRIA in relation to the Watershed-Based Implementation Funding Grants ("WBIF Grants") and for all other funding and grants received by Crow Wing SWCD (hereinafter "Fiscal Agent") on behalf of the CWRIA. This Agreement does not apply to grant funds awarded directly to Crow Wing SWCD on its own behalf.
- 2. Term.** The Term of this Agreement shall be from the Effective Date as of April 02, 2025, notwithstanding the dates of the signatures of the parties. It shall continue until this Agreement is terminated as provided in this Agreement.
- 3. General Provisions:**
 - a. **Compliance with Laws/Standards.** The parties agree to abide by all Federal, State, or local laws, statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this Agreement.
 - b. **Compliance with CWRIA Agreement.** The parties agree to abide by the terms contained in the CWRIA Agreement signed by the Parties from December 2024 through January 2025, as may be amended, and incorporated herein.
 - c. **Liability.** The Parties agree that each is independently responsible for complying with this Agreement, the WBIF Grant Agreements, other grants and funding agreements entered into on behalf of the

CWRIA, and the statutes, rules, and regulations which govern the Parties 1W1P. No Party will be liable for any violation of any provision of applicable laws or the terms of this Agreement indirectly or directly arising out of, resulting from, or in any manner attributable to, actions of any other Party or its employees, contractors, and agents. The Parties do not intend to waive any immunities, defenses or limitations of liability available to the Parties at law or in equity and the Parties expressly agree that the terms of this Agreement shall not be construed to constitute any such waiver. The requirements of this section shall survive the termination or expiration of this Agreement.

- d. **Indemnification.** The Parties agree to defend, indemnify and hold harmless the Fiscal Agent, and its officers, officials, agents, volunteers and employees from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by Party (including its officers, employees, agents and subcontractors) arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the failure of the Party, its agents, employees or subcontractors fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, claims resulting from any alleged infringement of copyright or any property right of another, and the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in this agreement. The terms and provisions of this section shall survive the expiration, suspension or termination of this Agreement.
- e. **Employee Status.** All personnel and contractors of the individual Parties, while engaging in the performance of this Agreement, shall not be considered the employees or contractors of any other Party by way of this Agreement. The individual Parties shall be responsible for their own employees, officers, agents, contractors and subcontractors and such personnel shall not be entitled to any compensation, rights, or benefits of any kind from any of the other Parties to this Agreement.
- f. **Use of Contractors.** The Parties may individually engage contractors to perform WBIF Grant and other grant agreements and grant work plan projects and programs on behalf of CWRIA within their jurisdictions. Each individual Party retains primary responsibility for its' own contracts and compliance with this Agreement.
- g. **Workers' Compensation, Prevailing Wage, and Municipal Contracting Law.** The Parties agree to specifically comply with and ensure compliance with the following relating to employees, contractors, and subcontractors:
 - Comply with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance and insurance coverage.
 - Pay prevailing wage act for projects in accordance with Minn. Stat. §177.41 through 177.44.
 - Comply with the Uniform Municipal Contracting Law, specified in Minn. Stat. §471.345 and include supporting documentation of all bidding processes and bids.
- h. **Government Data Practices.** The Parties agree to comply with the Minnesota Government Data Practices Act, (Minn. Rule. Chapter 13), and the Official Records Act (Minn. Rule. Section 15.17), for the data collected, created, received, maintained, disseminated or stored by each respective party in relation to this Agreement and WBIF Grants and other funding agreements for the CWRIA.
- i. **Record Audits.** The Parties agree that in accordance with Minn. Stat. §16B.98, Subd. 8, their books, records, documents, and accounting procedures and practices relevant to the WBIF Grants and other funding agreements and work plans are subject to examination by the Fiscal Agent, BWSR, and the state or legislative auditor for the later of the following: a minimum of six years from the receipt and approval of final reports of CWRIA grants and other funding agreements, or the required period of time

to satisfy all state retention requirements.

- j. **Publicity and Signage.** The Parties agree to comply with publicity requirements related to work or services performed as part of the WBIF Grants and other funding agreements and work plans which require identification of BWSR or another grantor as a sponsoring agent. The Parties further agree they will not claim that the State or another grantor endorses its products or services as required by the funding agreement. In addition, the Parties agree they will comply with the requirements for project signage as provided in the BWSR grant agreement.
 - k. **Intellectual Property Rights.** The Parties agree that all Intellectual Property Rights as defined in the WBIF Grant Agreements or other funding agreements, which are created and paid for under the same, belong to the State or another funding grantor as required by the funding agreement.
 - l. **Notices.** Any notice required under this Agreement shall be sufficient if personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the business address of the Party to whom it is directed.
 - m. **Minnesota Law Governs.** The laws of the State of Minnesota shall govern this Agreement and the appropriate venue and jurisdiction for any litigation that may arise under this Agreement will be in Crow Wing County, State of Minnesota.
 - n. **Compliance with the Minnesota Constitution.** The Parties each agrees to comply with the requirements of the Minnesota Constitution regarding use of the Clean Water Funds to supplement traditional sources of funding.
 - o. **No Third Party Beneficiary Rights.** Nothing in this Agreement is intended or may be construed to create third party beneficiary rights or to give any person or entity, other than the Parties to this Agreement, any legal or equitable right, remedy, or claim under this Agreement.
 - p. **Assignments, Amendments and Waiver.** The Parties shall not assign any rights and obligations, nor make amendments to any part of this Agreement unless the assignment and amendments are in compliance with the WBIF Grant Agreements or other funding Agreements and are in writing and signed by an authorized official of all Parties to this Agreement. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit privilege, or service voluntarily given or performed by a Party shall give any other Party any contractual right by custom, estoppel, or otherwise.
 - q. **Enforceability, Severability, and Reformation.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.
 - r. **Advancement.** Nothing in this Agreement shall be construed as requiring the Fiscal Agent to advance any SWCD funds in the event WBIF Grants or other CWRIA funds are insufficient to pay any obligation of the CWRIA or the Parties for any reason. Ineligible billings, programs, or projects under this Agreement, the WBIF Grant Agreements, and other CWRIA grants or funding shall remain the obligation of the individual contracting Party. That Party shall retain primary responsibility for its own contracts and compliance with this Agreement.
4. **Termination.** Unless extended by written agreement of the Parties, this Agreement shall terminate upon the occurrence of one of the following events:

- a. Upon written agreement of all Parties; or
 - b. Upon a written request to withdraw as Fiscal Agent, the Parties agree that a new Fiscal Agent will be appointed within 30 days of receipt of a written request to withdraw as Fiscal Agent.
5. **Winding Down if Grant Program is Terminated.** If a Grantor cancels or terminates its grant program for any reason, the Parties agree that remaining available funds will be paid, determined on a pro rata basis, for services satisfactorily performed under the grant or grant work plan; and once all available funds have been expended, all outstanding expenses relating to such services shall be the sole responsibility of the individual Party performing or contracting for the performance of said services.

Should there be any surplus funds after all payments have been made and distributed as provided by the grant budget, the Fiscal Agent shall distribute those funds as provided by the CWRIA Agreement, except that the Fiscal Agent shall continue to hold any grant monies and manage said monies in accordance with any grant or funding agreements then in force which obligates the Fiscal Agent to hold and/or manage such funds in accordance with those agreements.

6. **Modification of Grant Agreement.** The Fiscal Agent, on behalf of the CWRIA, retains the right to seek modification of the grant agreements and/or its corresponding grant work plan with the grantor. Before such modification occurs, the Fiscal Agent will review the details and rationale of such a modification with the CWRIA. The CWRIA will have the opportunity to provide feedback on such modification, and the Fiscal Agent will make an effort to incorporate such feedback prior to submitting such a modification to the grantor.
7. **Fiscal Agent Reimbursement.** The Fiscal Agent will be reimbursed from WBIF Grants and other funding agreements for time expended performing fiscal agent duties. Said reimbursement will occur at a minimum quarterly. BWSR billing rate calculators and itemization of time will be utilized.
8. **Fiscal Agent Responsibilities.** The Fiscal Agent on behalf of the CWRIA will perform the following responsibilities.
- a. Present proposed grant applications (or funding requests) and subsequent grant agreements to the Fiscal Agent's governing board for approval and acceptance. Said documents are to be based on the IWIP and have been vetted through the Policy Committee and Technical Advisory Committee established in the CWRIA Agreement.
 - b. Submit the grant or funding application (or funding request) on behalf of the CWRIA. The Fiscal Agent will be the signatory on the corresponding agreement.
 - c. Administer the grant or funding as provided in the agreement and corresponding work plan. This includes serving as the point of contact for the agreement and budgetary and accounting services, such as management of all operating budget funds, payment for contracted services and relevant bookkeeping and record keeping.
 - d. Administer the disbursement of public funds in accordance with the terms of this Agreement, the grant or funding agreement and its corresponding work plan, the purposes of the IWIP, and state and federal laws, including posting grant information on the SWCD's website and completing all grant reporting requirements (ex. BWSR's elink system).
 - e. Establish a separate fund or funds for management of CWRIA grant monies.
 - f. County Accounting policies and procedures shall apply to the WBIF Grant and all other CWRIA fund(s) managed by the Fiscal Agent during the term of this Agreement. All funds shall be accounted for

according to generally accepted accounting principles.

- g. Maintain all pertinent books, records, documents and accounting procedures and practices required under the WBIF Grants, all other CWRIA grants and funds, and by state and federal law and make the same available to the CWRIA and the State Auditor upon reasonable notice.
- h. Maintain all records related to the fund or funds and retain them in accordance with the record retention policy requirements of the Minnesota State Auditor.
- i. Annually provide a full and complete audit report of the WBIF Grants and all other CWRIA grants and funds per Minn. Stat. §471.59, Subd. 3.
- j. Provide, at a minimum, quarterly accounting of the funds, receipts, and disbursements in relation to the WBIF Grant and all other grants and funding received on behalf of the CWRIA, in a timely manner to both the Plan Coordinator and Policy Committee of the CWRIA.
- k. Work collaboratively with the Policy Committee, Steering Committee, Grant Administrator, and Plan Coordinator, established under CWRIA, in performance of the responsibilities contained in this agreement.

9. Parties' Responsibilities. The Parties completing work on behalf of the CWRIA for Watershed- Based Implementation Funding Grants ("WBIF Grants") or any other funding agreement for the CWRIA, will perform the following responsibilities:

- a. Comply with the provisions contained within the WBIF Grant Agreement and the corresponding Grant Work Plan, as well as other grants and funding agreements entered into on behalf of the CWRIA.
- b. Adhere to all requirements, policies, and procedures set forth in the most recent version of the BWSR's Grant Administration Manual, the applicable Request for Proposal (RFP) for the WBIF Grant, as well as any other grant or funding agreement program guidance and policies entered into on behalf of the CWRIA.
- c. Comply with the most recent version of all policies and procedures set forth by the CWRIA via its Policy Committee and/or Steering Committee.
- d. Submit to the Fiscal Agent, quarterly invoices with all supporting information. Invoices shall be submitted within 30 days after the quarter ends. Said invoices will itemize project and/or program costs consistent with the approved grant agreement, grant work plan, or other funding agreement. The Fiscal Agent will then distribute, on a quarterly basis, the grant funds based on approved invoices. Once all available grant funds have been expended, all outstanding expenses relating to such services shall be the sole responsibility of the individual Party performing or contracting for the performance of said service, unless additional grant funds have been made available to the Fiscal Agent for the purposes of the CWRIA.
- e. Monitor all hours staff worked on any project or program under the grant and report said hours on a quarterly basis to the Fiscal Agent with all supporting information, utilizing an approved BWSR or other time tracking requirement.
- f. Incur all costs within the effective and expiration dates on the WBIF or other applicable grant agreements.
- g. All services and work performed under the WBIF Grant Agreements or other grant agreements or

funding sources must meet the State of Minnesota's or other grantor's satisfaction. If services or work is found unsatisfactory or performed in violation of:

- WBIF Grant Agreement and/or Grant Work Plan or other grant or funding agreements.
- Any grant required policies and procedures, including but not limited to those set forth in the most recent version of the BWSR's Grant Administration Manual and Grant Program Guidance and Policies from BWSR related to the WBIF Grants.
- Most recent version of all policies and procedures set forth by the CWRIA via its Policy Committee and/or Implementation Team and/or
- Federal, state, or local statutes, laws, rules, regulations, or ordinances,

the individual Party performing the work or services (or contracting for the same) shall not be reimbursed by the Fiscal Agent under this agreement and shall be solely responsible for repayment of already-reimbursed funds relating to said work or services to the Fiscal Agent.

The individual Party will indemnify and hold the Fiscal Agent harmless if such a finding occurs and shall return grant and other funds paid on behalf of CWRIA to the Fiscal Agent within 60 days of notification by the State or other grantor of funding of such finding.

10. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

The CWRIA Fiscal Agent Agreement heretofore in effect is hereby repealed and superseded by this Agreement.

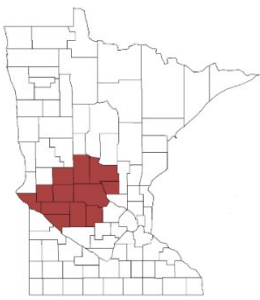
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IN TESTIMONY WHEREOF, the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Todd County SWCD

APPROVED:

BY: _____
Board Chair Date



MASWCD West Central Area 2

Area Director: Tom Gregory

June 25, 2025

Prairie Woods Environmental Learning Center
(12718 10th St NE, Spicer, MN 56288-9425)

MASWCD is a nonprofit organization which exists to provide leadership, educational opportunities and a common voice for Minnesota's soil and water conservation districts.

MASWCD WEST CENTRAL AREA 2

Benton SWCD
(320) 968.5300

Big Stone SWCD
(320) 839.6149

Chippewa SWCD
(320) 269.2139

Douglas SWCD
(320) 763.3191

Kandiyohi SWCD
(320) 403.4350

Meeker SWCD
(320) 693.7287

Morrison SWCD
(320) 631.3551

Pope SWCD
(320) 634.5327

Stearns SWCD
(320) 251.7800 Ext. 3

Stevens SWCD
(320) 589.4886

Swift SWCD
(320) 842.7201 Ext. 3

Todd SWCD
(320) 732.2644

AGENDA

8:00 Registration & Refreshments

8:30 Call to Order and Pledge of Allegiance: *Tom Gregory, Area Director*

- Welcome from Kandiyohi SWCD: *Margaret Johnson, District Manager*
- Motion to Approve the Agenda
- Secretary's Report & Roll Call: *Paul Barsness*
- Approval of Previous Meeting Minutes: *Paul Barsness*
- Approval of Treasurer's Report: *Paul Barsness*
- Director's Report: *Tom Gregory, Director*
- Introduction of Resolutions from Area Member SWCDs

8:45 Xerces Society – Multifunctional Pollinator Habitat on Working Farms and Ranches: *Karin Jokela, Pollinator Conservation Specialist and NRCS Partner Biologist*

This presentation will highlight practical strategies for creating pollinator habitat that also support clean air and water, generate soil health, and engage communities in conservation.

9:30 Kandiyohi County – Construction certainty by creating pollinator habitat: *Mel Odens, Public Works Director*

Creating habitat on public property for project and construction readiness. Reducing the risk in permitting delays and saving taxpayer dollars in construction expenditures.

9:45 Presentation Q & A - Xerces Society & Kandiyohi County

10:00 BREAK

10:15 Local, State and Federal Investments for SWCD-related Clean Water Funds through the Board of Water & Soil Resources: *Jerad House, BWSR Soil Programming Coordinator*

Will include an update on Clean Water Funds for Watershed Based Implementation Funding in FY2026-27 state appropriations and discussions around SWCD efforts to leverage outside funding to make progress on priorities in comprehensive watershed management plans.

10:45 SWCD Conservation Delivery and State Investments for SWCD Essential Services: *Sheila Vanney, MASWCD Assistant Director*

An update on the level of funding for SWCD Aid and implications for district essential services will be provided. The SWCD Aid is a standing, statutory, general fund appropriation through the Department of Revenue to SWCDs.

SWCD Leadership Roundtable: Member small group discussion for enhancing district strategies for maintaining and enhancing local partnerships: *Sheila Vanney, MASWCD Assistant Director*

11:45 Resolution Deliberations – *Tom Gregory, Area Director*

12:00 New Business – *Tom Gregory, Area Director*

12:15 Update on the Status of Federal Investments for NRCS Farm Bill Conservation Programs *Jonathan Matz*

12:20 Adjourn & Lunch - Poster Contest Judging

*Note: West Central Area Technical Service Area Committee will meet after lunch.

PREVAILING WAGE LAW EXEMPTION FOR SWCDs

WHEREAS, the State of Minnesota requires prevailing wage to be used for projects that utilize state funding; and

WHEREAS, the rule was interpreted to not apply to Soil and Water Conservation District (SWCD) projects prior to 2024; and

WHEREAS, the Minnesota prevailing wage law was updated during the 2024 Legislative session; and

WHEREAS, the definition of a project in statute Ch.177.42 Subd. 2 states; "Project" means demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a public building, structure, facility, land, or other public work, which includes any work suitable for and intended for use by the public, or for the public benefit, financed in whole or part by state funds. Project also includes demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a building, structure, facility, land, or public work when the acquisition of property, predesign, design, or demolition is financed in whole or part by state funds; and

WHEREAS, the new language includes projects "for the public benefit" which could include projects on private property financed with state funds passed through a SWCD; and

WHEREAS, SWCDs work includes providing plans, specifications and bid packets to landowners to receive bids from contractors and landowners hire the contractors to install conservation practices on their land; and

WHEREAS, SWCDs as a grantee of state funds, use those funds to reimburse landowners for a portion of their expenses to install conservation practices and do not hire or pay any contractors; and

WHEREAS, conservation projects are typically smaller in size and cost compared to multi-million-dollar projects for roads and bridges; and

WHEREAS, local contractors that install conservation practices are typically small-scale businesses and there are a limited number of them available in each SWCD; and

WHEREAS, prevailing wage requirements may be foreign, difficult, and overwhelming for landowners and small-scale contractors to administer, which is likely to negatively impact response to bid solicitation; and

WHEREAS, prevailing wage requirements will increase costs to install conservation projects resulting in a reduction of the number of practices installed, with the funding available; and

WHEREAS, some landowners have the ability to install projects with their own equipment and labor; and

WHEREAS, SWCDs provide services to landowners as a contractor to install some conservation practices similar to the Minnesota Conservation Corps; and

WHEREAS, the Minnesota Conservation Corps are exempt from the prevailing wage requirements.

THEREFORE BE IT RESOLVED: That MASWCD work with the Department of Labor and other stakeholders to advocate to the MN State Legislature that conservation projects installed by private landowners, who receive financial compensation from state funds be exempt from the Prevailing Wage statute.

FISCAL IMPACT STATEMENT: High Workload \$3,000

Submitted by: Becker SWCD

Date Adopted: 5/22/2025

Reviewed by MASWCD Board of Directors

Date:

Area Association: Northwest Area 1

Date Adopted:

MASWCD Annual Convention

Date:

Action:

For Further Information Contact: Bryan Malone

Becker SWCD Administrator: bryan.malone@co.becker.mn.us

Phone: 218-846-7360